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Security Information

DIARY Special Asst. (Admin.) to DD/I

Friday 27 March 1953

Friday, 2/ Waren 1955
25X1A9a
1. Discussed with
Staff, certain questions involving two projects under consideration in
O/SI. I requested that they coordinate fully with the Office of Operations
on the project inlying the establishment of field contacts for the assess-
ment of metallurgical information. Regarding the proposal to provide
travel funds to the National Research Conncil for the transportation of
certain individuals to a planned meeting in Washington, I urged that the
appropriateness of our financing the venture be carefully considered,
especially in the light of the small amount (\$600) involved.
<u>25X1A9a</u>
2. Made available to a statement prepared by O CI
involving the duties that would be performed by 25X1A8a
were transferred to the Indications Staff from Col.
White indicated that he would recommend the transfer in the interest
of more effective utilization of experience while on 25X1A9a
duty with the Agency.
25X1A9a
3. discussed with me their desire to initiate a
Records Management Program in the Agency. Beginning April 15, the DD/A
plans to conduct a Records Management Training Course at which they
would like to have a representative attend from each of the Intelligence 25X1A92
Offices. was anxious to have or Mr. Amory lend
support to the program including a brief explanation of its purpose at
one of the IAD meetings. It was agreed that I would secure additional details from and brief Mr. Amory on the program.
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